

Scrutiny Work Programme



Listening Learning Leading

containing scrutiny work to be undertaken December 2014 – December 2015

The scrutiny work programme belongs to the council's Scrutiny Committee and sets out a schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting; however, the scrutiny work programme and changes to it are subject to the council's approval.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. The meeting dates are shown below beside the items to be considered.

How do I make contact?

Each entry in the work programme indicates the names of all the relevant people to contact about that particular item.

The telephone numbers for the relevant officers are listed in the individual entries. The contact details for the Cabinet members are available on the Council's website or by telephoning the Council offices on 01491 823000.

How do I get copies of agenda papers and other relevant documents?

The agenda papers for committee meetings and other relevant documents are available five working days before the meeting on the Council's website www.southoxon.gov.uk. Alternatively you can contact Susan Harbour, Democratic Services Team Leader, Legal and Democratic Services, South Oxfordshire District Council, Council Offices, Crowmarsh Gifford, Wallingford, Oxon, OX10 8HQ, email susan.harbour@southandvale.gov.uk. On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

How to make representations to the committee

Members of the public wishing to address a meeting on an issue on the agenda should notify the Head of Legal and Democratic Services by noon on the day before the meeting. Please contact Susan Harbour.

Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invitees
<p>Burial ground provision in the district - review</p>	<p>Scrutiny Committee 2 Dec 2014</p>	<p>Mr Chris Tyson Tel: 01491 823125 chris.tyson@southandvale.gov.uk</p>		<p>June 2014 To scope a review into burial ground provision in the district and specifically council owned burial grounds. To task relevant officers with the review.</p> <p>November/December 2014 or earlier To consider the findings and make recommendations to Cabinet and/or Council.</p>		<p>Cabinet and relevant council officers. Others as determined by the review group.</p>

Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invitees
Corporate Services Contract	Scrutiny Committee 2 Dec 2014	Steve Bishop Tel: 01491 823831 steve.bishop@south-oxfordshire.gov.uk	John Cotton	Report explaining the market's appetite for this contract, which helps to shape the specific recommendations binding the council to the specific a procurement strategy, the partners involved in any joint procurement and the actual services which will be exposed to market testing (and therefore exposed to potential outsourcing)		

Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invites
Elections	Scrutiny Committee 2 Dec 2014	Steven Corrigan Tel: 01491 823619 steven.corrigan@southandvale.gov.uk	Lynn Lloyd, Cabinet member for IT, HR, legal and democratic services	To receive an update on the planning for the 2015 elections and an update on the implementation of the scrutiny committee's recommendations on the review of the 2011 local elections		
Local Plan progress report: issues and options	Scrutiny Committee 2 Dec 2014	Adrian Duffield Tel: 01491 823729 adrian.duffield@southandvale.gov.uk	Angie Paterson, Deputy Leader, planning policy and customer services			
Budget	Scrutiny Committee 17 Feb 2015	William Jacobs Tel: 01491 823326 william.jacobs@southandvale.gov.uk	John Cotton			
Homelessness Strategy	Scrutiny Committee 17 Feb 2015	Philip Ealey phil.ealey@southandvale.gov.uk	Anna Badcock, Cabinet member for housing			

Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invites
Community Safety Partnership annual report	Scrutiny Committee 17 Feb 2015	Mrs Liz Hayden Tel: 01491 823705 liz.hayden@southandvale.gov.uk	Judith Nimmo-Smith			
Community Infrastructure Levy	Scrutiny Committee 17 Feb 2015	Heike Wetzstein heike.wetzstein@southandvale.gov.uk	Angie Paterson, Deputy Leader, planning policy and customer services			
Performance review of Biffa to 31 December 2014	Scrutiny Committee 1 Jul 2015 David Dodds, Cabinet member for waste and Thame Not before 1 Jul 2015	Ian Matten Ian Matten Tel: 01235 540373 ian.matten@southandvale.gov.uk	David Dodds David Dodds, Cabinet member for waste and Thame	Performance review of the council's contractor in delivering the waste services contract.	Officer's report to committee.	Representatives of Biffa will be invited to attend.
Performance review of Sodexo to 31 December 2014	Scrutiny Committee 1 Jul 2015	Mr Ian Matten Tel: 01235 540373 ian.matten@southandvale.gov.uk	David Dodds, Cabinet member for waste and Thame	Performance review of council's grounds maintenance contractor.	Officer's report to meeting.	The contractor's representative will attend.

Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invitees
Review of the leisure strategy	Scrutiny Committee 1 Jul 2015	Kate Arnold Tel: 01491 823091 kate.arnold@southandvale.gov.uk	Bill Service	To review the leisure strategy to include participation and involvement		
Financial outturn to March 2014	Scrutiny Committee 1 Jul 2015	Simon Hewings Tel: 01491 823583 simon.hewings@southandvale.gov.uk	Will Hall	To report the final year end position for revenue and capital expenditure against budget for the financial year 2013/14.		
Performance Review of GLL (leisure contract) 2013/14	Scrutiny Committee 1 Sep 2015	Kate Arnold Tel: 01491 823091 kate.arnold@southandvale.gov.uk	Bill Service, Cabinet member leisure	Annual performance review of the GLL leisure contract	To recommend a final assessment of performance to the Cabinet member	Invitees: GLL Leisure
Performance review of Capita 2014/15	Scrutiny Committee 1 Sep 2015	Paul Howden Tel: 01491 823830 paul.howden@southandvale.gov.uk	Will Hall	Review of the performance of the council's provider of financial and customer services.	Officer's report to the meeting.	Representatives of Capita will attend.

Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invitees
Performance Review of GLL (leisure contract) 2013/14	Scrutiny Committee 1 Sep 2015	Kate Arnold Tel: 01491 823091 kate.arnold@southandvale.gov.uk	Bill Service	Annual performance review of the GLL leisure contract	To recommend a final assessment of performance to the Cabinet member	Invitees: GLL Leisure

This page is intentionally left blank